REQUEST FOR PROPOSAL

Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)

Tender No. 31/2024-25
REFERENCE NO. 04/71/JDH/Sub Circle/Jaisalmer/OW/2024-25/W

सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
JODHPUR CIRCLE, JODHPUR

Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

Section-1

Table — A: Time and Work Frame

Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)

Manual bids shall not be accepted.

CRITICAL DATE SHEET

1.	Publishing Date	09.01.2025	18:00 Hrs.
2.	Document Download/Sale Start Date	09.01.2025	18:00 Hrs.
3.	Seek Clarification Start Date	09.01.2025	18:00 Hrs.
4.	Seek Clarification End Date	28.01.2025	12:00 Hrs.
5.	Pre Bid Meeting Date	27.01.2025	15:00 Hrs.
6.	Bid Submission Start Date	09.01.2025	18:00 Hrs.
7.	**Bid Submission Closing Date**	**29.01.2025**	**12:00 Hrs.**
8.	**Bid Opening Date**	**30.01.2025**	**12:30 Hrs.**
9.	Bid Validity Date	90 Days	-

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Archaeological Survey of India
Jodhpur Circle, Jodhpur

Dear Sir,

The Archaeological Survey of India invites Online Bids in the prescribed form under the Two Bid system (a) Technical Bid and (b) Financial Bid "**Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)**".

1. The system of e-tendering shall be adopted, comprising of Technical Bid and the Financial Bid.

   Document Download: Tender documents may be downloaded from CPPP site https://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET:

   Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial - Bid should, inter alia, indicate item-wise price and other commercial/ financial terms against the items mentioned in the Technical Bid.

2. **Bid Submission:**

   Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Proposal', and (ii) `Financial Proposal' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document **as given in CRITICAL DATE SHEET.**

   Bids shall be submitted online only at CPPP website: https://eprocure.gov.in/eprocure/app.

   Bid documents should be scanned with 300 dpi or above with black and white option.

3. **The Tender Fee/EMD be submitted separately as *under:***

   (a). The Hard Copy of original instruments in respect of cost of Tender Fee/Earnest Money in the form of Demand Draft must be delivered to the **O/o The Superintending Archaeologist, Archaeological Survey of India, 1st and 2nd Floor, Telephone Exchange, Building, Kamla Nehru Nagar, Jodhpur- 342003** on or before the bid closing date/time as mentioned in critical date sheet. Tender shall likely to be liable for legal action for non-submission of original payment instrument like DD against the submitted Bid. The offer without Tender Fee/EMD will be rejected summarily. Tender Fee/EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization National Small Industries Corporation (NSIC) or as per applicable. The Tender Fee/earnest money should be in the form of Demand Draft in favor of **"Superintending Archaeologist, ASI, Jodhpur Circle".**

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(b). The interested Companies/Firms/Agencies are required to submit two separate sealed envelopes super scribing, "Tender Fee" & "EMD". Both sealed envelopes should be kept in a third envelope super scribing "**Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)".**

(c). The interested Companies/Firms/Agencies may deposit/submit the tender fee and earnest money deposit in the form of Demand Draft in the favor of S.A, ASI, Jodhpur Circle and the same may be delivered through any of the delivery mode (Speed Post/Courier etc) or drop it in the tender box kept at office of the S.A, ASI, Jodhpur Circle.

(d). Tender Fee: - Rs. 1000/-

(e). EMD: - Rs. 55,000/-

(f). Estimated Cost Of. Tender: - Rs. 21,56,274/-(including 18% GST).

4. **Contact Details:-**

Contact Person	Superintending Archaeologist
Address for Communication	**O/o The Superintending Archaeologist, Archaeological Survey of India, 1st and 2nd Floor, Telephone Exchange, Building, Kamla Nehru Nagar, Jodhpur- 342003**

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Jodhpur Circle, Jodhpur

TENDER. NOTICE

1. On behalf of the President of India, e-tender is invited under **Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced in conservation work and financially sound Contractors/Companies/ Firms/Agencies for the work "**Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)**".
2. Complete e-tender Document can be downloaded from the websites i.e. **www.asi.nic.in & https://eprocure.gov.in/eprocure/app & www.asijodhpurcircle.in. Bids shall besubmitted only online at CPPP website: https://eprocure.gov.in/eprocure/app.**
3. Interested manpower providing Companies/Firms/Agencies may submit/deposit the Tender fee Rs. 1000/- (Rupees One Thousand only) and Earnest Money Rs. 55,000/- (Rupees Fifty five thousand only) in the form of demand draft on or before bid closing date/time as mentioned in critical date sheet **(i.e dated 29.01.2025 up to 12:00 Hrs.)** to the tender box in **O/o The Superintending Archaeologist, Archaeological Survey of India, 1st and 2nd Floor, Telephone Exchange, Building, Kamla Nehru Nagar, Jodhpur- 342003.**
4. No e-tender shall be entertained after this deadline under any circumstances what so ever. The technical bid of tender will be opened on **dated 30.01.2025 at 12:30 Hrs.** in the presence of authorized representative of bidders as may wish to be personally present.
5. The Competent Authority, ASI, Jodhpur Circle reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority, ASI, Jodhpur Circle in this regard shall be final and binding on all parties in all circumstances.

Superintending Archaeologist
Archaeological Survey of India
Jodhpur Circle
For and on behalf of the President of India

Copy to:

1. Notice Board
2. Website of this Department

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Archaeological Survey of India
Jodhpur Circle, Jodhpur

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR TENDERERS

1. The SA, ASI, Jodhpur Circle requires quotation from reputed well established and financially sound Contractors/Companies/Firms/Agencies for the work "**Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)".**
2. The Contract will be for a period of 180 days from the date of award of contract.
3. The interested Contractors/Companies/Firms/Agencies may deposit/ submit the tender documents complete in all respects along with the Earnest Money Deposit (EMD) in the form of Demand Draft/Pay order drawn in the favour of Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle and drop it in the tender box kept at office of SA, ASI, Jodhpur Circle, Jodhpur.
4. The refundable Earnest Money Deposit (EMD) should necessarily be kept in the sealed cover containing Technical Bid of the agency, failing which the tender shall be rejected summarily.
5. **The successful bidder will have to deposit security deposit of 10% of the quoted amount in the form of Bank Guarantee or fixed deposit receipt (FDR) for a period one year validity made in the name of the Contractors/ Company/Firm/Agency/Contractor but by hypothecated to the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur. The FDR will have to be accordingly renewed by the successful bidder.**
6. The bidder shall bear all costs associated with the preparation and submission of the bid. The employer in any case will not be responsible or liable for these costs regardless of the conduct of the bidding process.
7. The EMD amount of the unsuccessful bidder will be returned as promptly as possible after finalization of the bid. No interest is payable on EMD/Security Deposit.
8. Any clarification of bids, the employer at its discretion may ask the bidder. The clarification and response from bidder shall be in writing. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right to accept the whole or any part of the tender.
9. The Contractors/Companies/Firms/Agencies are required to enclose all necessary documents required under technical requirement criteria along with Technical Bid, failing which their bids shall be summarily/out-rightly rejected and will not be considered any further.
10. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.
11. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the financial bid form. In such cases, the tender shall be summarily rejected. However, correction, if any in the technical bid

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application must be initialed by the person authorized to sign the tender bid.

12. The Contractors/Companies/Firms/Agencies shall at all stages of work deploy skilled/semiskilled tradesman who are qualified and experienced in the line of conservation of Archaeological Sites/Ancient Monuments. Bidders should provided necessary supporting documents as proof in respect of the eligibility criteria.
13. In case any of the above provisions are violated, the company shall be liable to be blacklisted from the Government of India.
14. The Technical bid of the tender shall be opened at the **O/o The Superintending Archaeologist, Archaeological Survey of India, 1st and 2nd Floor, Telephone Exchange, Building, Kamla Nehru Nagar, Jodhpur-342003**, in the presence of the authorized representatives of the Contractors/Companies/Firms/Agencies if any, who are present on the spot at that time.
15. No tender shall be entertained after the deadline under any circumstances what so ever.
16. The Contractor shall also be liable for depositing all taxes levies, cess etc. on amount of work rendered by him to the ASI to the concerned tax collection authorities from time as per extant rules and regulation on the matter.
17. The rate quoted should including all taxes etc. ASI will not entertain any claim whatsoever in this regard.
18. The S.A, ASI, Jodhpur Circle reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur in this regard shall be final and binding on all parties in all circumstances.
19. The discretion of acceptance of a tender will rest with the Circle/Branch Office/Regional Director/Director General, ASI, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or the entire tender received, without assigning any reason. Any tender, in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect, is liable to rejected.
20. The contractor shall not be permitted to tender for works in the Archaeological Survey of India, Circle/Branch Office (Responsible for award and execution of contractors) in which his near relative is posted as an officer in any capacity.

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F.N0. 04/71/JDH/Sub circle/Jaisalmer/ow/2024-25/W

Government of India
Ministry of Culture
Archaeological Survey of India
Jodhpur Circle, Jodhpur

1st and 2nd Floor, Telephone Exchange Building,
Kamla Nehru Nagar, Jodhpur- 342003
E-mail: circlejdh.asi@gmail.com/circlejodhpur.asi@gov.in

TENDER DOCUMENT

1. **Name of Work: - "Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)".**
2. **Estimated Cost of Work: - 21,56,274/-** (Rupees Twenty one lakh Fifty six thousand two hundred seventy four only).
3. **Earnest Money: -** Rs. 55,000/- (Rupees Fifty five thousand only)
4. **Tender Fee: -** 1000/- (Rupees One Thousand only).
5. **Date of opening of Technical Bid: - 29.01.2025 at 12:30 Hrs.**
6. **Place work of Work: - Jaisalmer sub circle, office building, Distt. Jaisalmer**
7. **Work Completion Time: -** 90 Days from award of contract.

S. No	Description of item	Qty	Unit
1.	Provision for dismantling the dry masonry wall adjoining to the collapsed wall and removal of debris sorting out the serviceable stones including stacking it at suitable place very carefully for re-use and disposal of unserviceable materials/debris by mechanical transportation within lead upto 5km etc. complete.	327.78	Cum
2.	Providing and laying cement concrete 1:2:4 (1 Cement : 2 Course sand (Zone III) derived from natural sources : 4 graded stone aggregate 20mm nominal size derived from natural sources) below in foundation of the wall including ramming compacting etc complete.	20.16	Cum
3.	Providing R.R. stone masonry with hard stone in superstructure above plinth level in cement mortar 1: 6 (1 Cement : 6 Coarse Sand) with 90% available/ stacked stone & 10% new stone and providing wheep holes at suitable places on wall including curing etc. complete.	327.78	Cum
4.	Provision for flush pointing on R.R. Stone masonry wall with cement mortar 1:3 (1 Cement: 3 fine sand) including racking, cleaning and washing out the Joints etc complete .	480.00	Sqm
5.	Fixing the available MS grill of size 1.50 X 1.10 mtr. including minor repairing etc. complete	84.00	Sqm
6.	Provision for erection and dismantling scaffolding with wooden ballies and bamboo challies for execution of work including carrying the scaffolding material from source to working site within the lead upto 500 mtrs. & lift upto the height of 6-7 mtrs.	385.00	Sqm
7.	Provision for supply of water by water tanker from water source to site (4500 liter capacity)	30.00	Nos.

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PART-A (TECHNICAL BID)

Name of Work: - "Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)".

(Technical bid should be filled along with the self-attested photocopies of relevant documents scanned with 300 dpi or above with black & white option)

A. Profile of Company/Firm/Agency/Contractors:

S.No.	Particulars	
1.	Name of Company/Firm/Agency/ (As given in the registration certificate)	
2.	Registered Address	
3.	Operating Address	
4.	E-mail id (This email id will be used for all correspondence from and with us. A delivered mail sent to this email id should be taken as receipt by the bidding company/firm/ agency)	
5.	Please specify as to whether the tenderer is sole proprietor/ partnership firm (Name, address, contact number and email id of the Director/Directors)	
6.	Name of Authorized Signatory (Supported by required documents)	
7.	Company/Firm/Agency Registration number (with supporting documents)	
8.	PAN number detail (with supporting documents)	
9.	GST number detail (with supporting documents)	
10.	TAN number details (with supporting documents)	

B. Eligibility Criteria:

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S. No.	Criteria	Supporting Documents	Yes/No (Also fill the table below in this regard)
1.	The Contractors/Company/ Firm/Agency should have valid registration certificate from the State/Central Govt. Organization/Registered under Companies Act, 2013	Valid Registration certificate of the Contractors/Company/ Firm/Agency should be submitted	
2.	The Contractors/Company /Firm/Agency shall have average annual financial turnover of not less than 30% of the estimated cost of this tender, for all of the last three Financial year (i.e. 2021-22, 2022-23 & 2023-24)	Certificate from Statutory Auditor of the firm (**Balance sheet will not be consider**)(If 2023-24 is not audited, 2020-21 will be taken into consideration)	
3.	The Contractors/Company/ Firms/Agency should have completed the Civil or similar nature of work during last Seven years ending last day of month, previous to the month of floating of this tender in the light of the following: (a) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost. (b) OR: Two similar completed works each costing not less than the amount equal to 50% of the estimated cost. (c) OR: One similar completed works each costing not less than the amount equal to 80% of the estimated cost.	Work orders and their matching completion certificate will only be consider The work orders/certificates should clearly mention both the financial value and the quality of performance. (**Note:- (i) Please upload work orders with their matching completion certificate in proper sequence.**	

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4.	Income tax return for the last three Financial year (i.e. F.Y.-2021-22, 2022-23 & 2023-24)	Copy of the IT return for the all these years should be provided (if 2023-24 is not audited, IT return for the F.Y. year 2020-21 will be taken into consideration) (**Balance Sheet will not be consider**)	
5.	The Contractors/Company/ Firm/Agency should be registered with GST Department.	Copy of the registration certificate along with GST returns for the last four quarters from **April 2023 to March, 2024** filed with the authority should be submitted	**(F.Y. 2023-24)**
6.	PAN Card in the name of Contractors/Company/ Firm/ Agency	Copy of PAN Card in the name of Firm/Self proprietorship, else duly notarized affidavit confirming ownership/self proprietorship should be submitted	
7.	Tender Acceptance and Declaration for blacklisting as **annexed as I & II** with the tender/technical documents	Both should be on the Contractors/Company /Firm /Agency letter head	
8.	Declaration/certificate of Site Visit as **annexed as III** to be submitted with the tender/ technical documents	Contractors/Company/Firm/Agency must submit the declaration/certificate as **enclosed as annexure-III** that he himself has visited the working site and he agrees to do the work as per the site conditions. **Non submission will lead to cancellation of the tender and bid will not be considered for further opening/evaluation of financial bid.**	

Note: - Bidders are hereby requested that for experience criteria only work orders or only completion certificates will not be considered. Both the work orders and their matching completion certificates which should Cleary mention both the financial value and quality of performance will only be consider. Further, it is also to clear here that uploading of ongoing work orders will not be considered and the work orders related to completed work along with completion certificate from the concerned authorities will only be considered.

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C. Details of Experience (Document Enclosed):

S.No.	Year	Details of client along with address	Amount Value of Contract	Duration of Contract	
				From	To
1.	2020-21				
2.	2021-22				
3.	2022-23				
4.	2023-24				

D. Annual Turnover (Document Enclosed):

S.No.	Year	Annual Turnover
1.	2020-21	
2.	2021-22	
3.	2022-23	
4.	2023-24	

(If the space provided is insufficient, a separate sheet may be attached)

I have carefully read and understood all the terms and condition of the tender and undertake to abide by them:

My agency has NOT been blacklisted/debarred from participating in tender of any Ministry/Department of Government of India and Government of India undertaking in the last three (3) year as on date of opening of this tender.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

I/we are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law:

Place		
Date		
		Signature of the Authorized signatory

PART-A (Financial BID)

Financial Bid should be submitted **online only** **at CPPP website:**

https://eprocure.gov.in/eprocure/app in prescribed BOQ format.

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Jodhpur Circle, Jodhpur

Annexure-I

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

To
Superintending Archaeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

Sub: Acceptance of Terms & Conditions of Tender-reg.

Name of Work: - "**Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)".**

1. I/We have downloaded/obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely:

_____

_____

As per your advertisement, given in the above mentioned website(s)

2. I/ We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No..... To..... (Including all documents like annexure(s), schedule(s), etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization to have also been taken into consideration, while submitting this acceptance letter.
5. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I/ We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

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Jodhpur Circle, Jodhpur

Annexure-II

DECLARATION

(To be given on Company Letter Head)

1. I,_____Son/Daughter of Shri_____ signatory of the company/agency/firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/ Department of Government of India and Government of India undertaking in the last Three (3) Years as on date of opening of this Tender.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I/we am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law:

Signature of authorized person(s)

Date: Full Name:

Place: Seal:

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EVALUATION CRITERIA

1. The technical bid will be opened only of those bidders who will successfully qualify in pre-qualification criteria i.e. by submitting required Tender Fee/EMD or availing any exemption. The bidders who are availing any exemption shall produce the relevant documents as proof.
2. The bidder who fulfills Technical Eligibility Requirement mentioned under Technical Eligibility Requirement shall be declared technically qualified and financial bid in respect of only those technically qualified bidder shall be opened.
3. The bidder who quotes lowest rate in BOQ for financial bid will be declared L1.
4. In case of tie in lowest rate, the Company/Firm/Agency who has completed more work order for execution of conservation work in Archeological Sites/Monument under Central/State Government in the last 3 year shall be declared L1 .Copies of work Orders and completion certificate from employer shall be provided along with Technical Bid.
5. The work shall be awarded to the L1 bidder.

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Terms and Condition

The offer will be subject to the following terms and condition:

1. The Contractor/Firms/Agency shall not be allowed to transfer, assign, pledge or sub-contract its right and liabilities under this contract.
2. The bidder will be bound by the details furnished by him/her to this Department while submitting the tender or at subsequent stage. In case, any document furnished by him/her is found to be false at any stage, it would be deemed to be breach of terms of contract making him/her liable for action besides termination of contract.
3. Each bidder shall submit only one bid, either individually or as a partner in a partnership firm or a partner in a joint venture/consortium or a public limited/private limited company.
4. ASI reserves right to terminate the contract during initial period also after giving three days notice to the contracting agency in case of breach of terms of contract.
5. The tax at source (TDS) shall be deducted as per the provision of the Income Tax Department as amended from time to time and a certificate to this effect shall be provided to the agency by this department.
6. Conditional bids shall not be considered and will be rejected in the first instance.
7. The bidder will be bound by the details furnished to the ASI while submitting the tender or at subsequent stage. In case, any of such documents furnished is found to be false at any stage, it would be deemed to be a breach of terms of contract, making it liable for legal action besides termination of contract and forfeiture of performance security.
8. Authority reserves right to terminate the contract during the period of contract after giving a month notice to the agency.
9. It will be the responsibility of the vender to meet transportation, medical and any other requirement in respect of the persons deployed by it for the said work. The ASI will have no liability in this regard.
10. The contractor shall be solely responsible for the redressal of grievances/resolution of deputes relating to person deployed. The ASI shall, in no way be responsible for settlement of such issues whatsoever.
11. The drawing supplied by the Archaeological Survey of India and work to be executed as per specification and drawing etc. no alternation and additional to be made without prior approval of the Competent Authority of Archaeological Survey of India.
12. No extension of time allowed for the work.
13. The contractor shall submit the monthly progress report in details of the work executed.
14. The contractor shall clear away and remove the equipment, surplus materials, and rubbish and clean the site after completion of the work.
15. The contractor shall commence the work within the schedule period specified in the tender after the receipt of work order.
16. The whole work required to be completed within a particular time as stated in the bid.

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17. Contractor shall at his own expenses arrange for all the safety provisions as per safety codes of Indian Standards Institution, the Electricity Act and such other acts as applicable.
18. The bidder are subject to be qualified if they have:
(a) Made misleading or false representations in the form, statements and attachments submitted in proof of the qualification requirements and/or
(b) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc and
(c) Participated in the previous bidding for the same work and had quoted unreasonable prices and could not furnish rational justification to the site In-charge.
(d) Indulged in unlawful and corrupt means in obtaining bids.
(e) Been black listed/their registrations by the competent authority.
19. Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates.
20. The bidders in preparing the bid, shall rely on site investigation report referred to in the contract Data, supplemented by any information available to the bidder.
21. The bidder is expected to examine carefully all instructions, conditions of contract as per terms and conditions etc.
22. All work will be supervised by the site in-charge and also inspected by team of officers of ASI as and when required. The contractor is liable to answer all the queries.
23. The contractor shall bear cost of various incidentals, sundries and contingencies necessitated by work eg. Rent Royalties, cess and other charges of materials, octroi and all other taxes including prevailing GSTIN from time to time.
24. The tenderer shall have to abide by the Archaeological Works Code and CPWD safety code rules during excavation and work.
25. The contractor has to arrange the samples of material required for execution to be got tested and approved by the Department Engineer before taking up the work and during course of execution require from time to time.

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26. If there is any damage to the work due to natural calamities like flood or cyclone or any cause during the course of execution of work or up to 6 months after completion of work of if any, imperfection becomes apparent to the work within 06 months from the date of final certificate of completion of work the contractor shall make good of all such damages at his own cost with no extra cost to the Department.
27. All materials before they are being used in the items of works as per this schedule of quantities and also the finished items of work where tests are applicable shall have to be tested through the Engineer/site in-charge.
28. Schedule of quantities is accompanied, it shall be definitely understood that the ASI does not accept any responsibility for the correctness or completeness of this schedule and that this schedule is liable for alternation or omissions, deduction, additions or alternations shall no way invalidate the contract and no extra monetary, compensation will be entertained.
29. The department will have the right to supply at any time in the interest of work any department materials to be used in the work and the contractor shall use such materials without any controversy or dispute on that account. The rate of issued of such materials will be at the stock issue rates inclusive of storage charges or rates fixed by the Department or current market rate whichever is higher.
30. Any defects, shrinkage or other faults which may be noticed within 12 months from the completion of the work arising out of defective or improper materials or workmanship timing are upon the direction of the engineer/site in-charge to be amended and made good by the contractor at his own cost unless the engineer for reasons to be recorded in writing shall be decided that they ought to be paid for and in case of default department may recover from the contractor the cost of making food the works.
31. From the commencement of the works to the completion of the same, they are to be under the contractor's charges. The contractor is to be held responsible to make good all injuries, damages and repairs occasioned or rendered necessary the same by fire or other cause and they hold the Govt. of India harmless for any claims for injuries to person or structural damage to property happening for any neglect, default, want proper care or misconduct on the part of the contractor or any one in his employment during the execution of the work. Also no claim shall be entertained for loss due to earthquake, flood, cyclone, epidemic, riot or any other calamity whether natural or incidental damages so caused will have to be made good by the contractor at his own cost.
32. Where it will be found necessary by the Deptt. the site in-charge of the work shall issue an order book to the contractor to be kept at the site of the work with pages serially numbered. Orders regarding the work whenever necessary are to be entered in this book by the ASI officer in-charge with their dated signatures and duly noted by the contractor or his authorized agents with their dated signatures. Orders entered in this book and noted by the contractor's gent shall be considered to have been duly given to the

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contractor following the instruction of the Department. The order book shall be the property of the ASI and shall not be removed from the site of work without permission of the authority and to be submitted to the site in-charge every month.

33. The contractor shall conform in all respects by giving all notices and paying all fees with the provision of the rules and regulation of all public bodies and companies whose property right are affected or may be affected in any way by the works.
34. Payment of bill part or full is made through check measurement by the Engineer/site in-charge of Archaeological Survey of India.
35. The payment will be released after the completion of the work in all respects. Part payment will be considered on the recommendations of the Experts committee/evaluation of the data generated by the Department officials. The quantum will be decided by the ASI and there will be no negotiations on this aspect.
36. The payment will be released after the completion of the work in all respects. Part payment will be considered on the recommendations of the Experts committee/evaluation of the data generated by the Department officials. The quantum will be decided by the ASI and there will be no negotiations on this aspect.
37. **The successful bidder will have to deposit security deposit of 10% of the quoted amount in the form of Bank Guarantee or fixed deposit receipt (FDR) for a period one year validity made in the name of the Contractors/ Company/Firm/Agency/Contractor but by hypothecated to the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur. The FDR will have to be accordingly renewed by the successful bidder.**
38. The contractors should quote the rate as per format provided in BOQ.
39. All required scanned documents to be certified and readable format.
40. In case any of the provision of the terms and conditions is violated, the contractor shall be liable to be black listed from the Government of India and Security/Performance Deposit will be forfeited.
41. Companies/Firms/Agencies having experience in working at heritage/ancient sites/monuments will be given preference.
42. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
43. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer in charge.
44. Te President of India does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.

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45. GST or any other tax on material in respect of this contracts shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
46. The contractor shall not be permitted to tender for work in ASI circle (responsible for award and execution for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of S.A.E. and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in ASI or in the Ministry of Culture by the contractor should render him liable to be removed from the approved list of contractors of this Department.
47. The tender of works shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any bidder withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, which are not acceptable to the department. Then the Government shall forfeit 100% of the said earnest money absolutely.
48. Contractors exempted from payment of EMD and SD in individual cases should attach with the tender an attested copy of competent authority letter exempting them from the payment of EMD and SD and should produce the original whenever called upon to do so.
49. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has /have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render the contractors tendering as well as witnessing the tender liable to summary rejection.
50. The bidders and any of his personnel or agents may contract the In-charge of sub circle for the purpose of such inspection, but only upon the express condition that the bidder, his personnel and agents, will release and indemnify the Engineer or his representatives from and against all liability in respect of such inspection and will also be responsible for death or personal injury, loss or damage to property and any other loss, damage, costs and expenses incurred as a result of the inspection.
51. At any time prior to the deadline for submission of tenders, the A.S.I, Jodhpur may for any reason, whether on his own initiative or in response to a clarification by a prospective Bidder, modify the tender documents by issuing addenda.
52. A bidder requiring any clarification regarding the tender documents may contract the S.A., A.S.I Jodhpur Circle (circlejdh.asi@gmail.com) through e-mail only. The queries will be responded which were received in 3 days prior to the deadline for submission of tenders. The queries will be uploaded in the web site www.jodhpurcircle.in only including a description of the enquiry but without mentioning the source of the enquiry. It is to be noted that no queries, clarifications will be received after the period stipulated above.

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53. All prospective bidders are requested to browse the web site for information. It is deemed that they are fully aware of the corrigendum so issued once they bid for the work.
54. Any amendments thus issued will be hosted on the website up to two days prior to the dates specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify if any such amendment/modification has been issued before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case the amendment(s) modification(s) if any shall be binding on the Bidder. No separate notice/intimation of amendments/modifications will be sent to those who have downloaded the document from the web.
55. If any amendment is issued reasonable time will be given to bidders to take the corrigendum into account in preparing their tenders, in which case, the authority may extend the deadline for submission of tenders.
56. While all efforts have been made to avoid errors in the drafting of the tender documents, the tenderer is advised to check the same carefully. No claim on account of any errors detached in the tender documents shall be entertained.
57. The successful bidders will initiate and complete the work within the stipulated time. Any delay in initiation or completion will be allowed at the sole discretion of the S.A., ASI, Jodhpur Circle. If the request is rejected the work order may be cancelled or penalty may be levied.
58. At the discretion of the ASI, any delay beyond the approved time limit, will invite a penalty @0.2% of the order value per day of default. This amount will be deducted from the invoice.
59. The work will be checked at the field condition by ASI officials and expert committee for accurate performance.

60. **FORCE MAJEURE:** Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI:
"If at any time, during the continuance of this contract, the performance in whole or part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strickes, lockouts or act of God (here in after referred to events) provided, notice of the happening of any such event is given by either party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the order in respect of such non performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the SA ASI as to whether the deliveries have been so resumed or not, shall be final and conclusive provided further that if the performance in whole or part or any obligation under this contract

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is prevented or delayed by reason of any such event for period exceeding 30 days either party may at its option terminate the contract".

61. **ARBITRATION:** ASI and the selected vendor shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work orders. If any dispute arise between parties on aspects not covered by this agreement, or the construction or operation thereof, or the right duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to the arbitrator as appointed by SA ASI on behalf of DG ASI and the award of the arbitration, as the case may be shall be final and binding on both the parties. The arbitrator with the consent of parties may modify the time frame for making and publishing the awards. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act, 1996 or later and the rules there under and any statutory modification or re enactment, thereof. The arbitration proceeding shall be held in Jodhpur (Raj.)
62. **APPLICATION OF LAW:** The work order will be governed by the laws and procedures established by the Govt. of India within the frame work of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
63. **Resolution of Disputes:** All disagreements, disputes, differences that may arise between the ASI and the bidder and which cannot be resolved through mutual negotiation shall be referred to an Arbitrator appointed in accordance with the provision of relevant Indian or International Law as the case may be. The venue of the proceeding and arbitration shall be Jodhpur (Rajasthan), India.
64. **Jurisdiction:** The obligations and liabilities arising out of this contract shall be constructed in accordance with law of Union of India. The courts in Rajasthan shall have the exclusive jurisdiction to try all or any of the disputes.
65. **Notice:** Any notice given by one party to the pursuant to this contract/order shall be sent to the other party in writing or by cable telex, FAX or e-mail and confirmed in writing if possible to the other party's address specified in the contract.

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Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP Portal may be obtained at: https://eprocure.dov.in/eprocure/app.

REGISTRATION

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/ eprocure/app) by clicking on the link **"Online Bidder Enrolment'** on the CPP Portal which is free of charge.

2) As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or. Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify I NCode I E-Mudhra etc.), with their profile.

5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1) There are various search options built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the Bidders have selected the tenders they are interested in, they may download the required documents I tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the Bidders through SMS / email in case there is any corrigendum issued to the tender document.

3) The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

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1) Bidder should take into account any corrigendum published on the tender document before submitting their Bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.

3) Bidder, in advance, should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been prOvided to the Bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.

2) The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee/ EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD, physically sent, should tally with the details available in the scanned copy and the data entered online during Bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the file name, if the BOQ file is found to be modified by the Bidder, the bid will be rejected.

6) The server time (which is displayed on the Bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the

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Bidders opening of Bid etc. The Bidders should follow this time during Bid submission.

7) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized person until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further, this key is subjected to asymmetric encryption using buyer/bid opener's public keys. Overall the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after clicking Freeze Bid submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date and time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. The acknowledgement may be used as an entry pass for any bid opening meetings.

11) The Bidders should ensure that the documents scanned/uploaded must be clear.

ASSITANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2) Any queries relating to process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk Mobile number- +918826246593 Tel: 24X7 Help Desk Number 0120-4200462, 0120-4001002.

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Validate Print Help

Item Rate BoQ

Tender Inviting Authority: Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur

Name of Work: Maintenance & minor repairing work (ow) at Jaisalmer sub-circle office building at Jaisalmer (Rajasthan)

Contract No: 31/2024-25 Jaisalmer sub circle, office buillding, Distt. Jaisalmer

Name of the Bidder/ Bidding Firm / Company :	

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item	Estimated Quantities to be executed	Units	RATE PER UNIT OF EACH ITEM INCLUDING GST In Figures (Amount in INR) To be entered by the Bidder in Rs. P	TOTAL AMOUNT including GST in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
1	Description and specification of Item of work to be excuted					
1.1	Provision for dismantling the dry masonry wall adjoining to the collapsed wall and removal of debris sorting out the serviceable stones including stacking it at suitable place very carefully for re-use and disposal of unserviceable materials/debris by mechanical transportation within lead upto 5km etc. complete.	327.78	cum		0.00	INR Zero Only
1.2	Providing and laying cement concrete 1:2:4 (1 Cement : 2 Course sand (Zone III) derived from natural sources : 4 graded stone aggregate 20mm nominal size derived from natural sources) below in foundation of the wall including ramming compacting etc complete.	20.16	cum		0.00	INR Zero Only
1.3	Providing R.R. stone masonry with hard stone in superstructure above plinth level in cement mortar 1: 6 (1 Cement : 6 Coarse Sand) with 90% available/ stacked stone & 10% new stone and providing wheep holes at suitable places on wall including curing etc. complete.	327.78	cum		0.00	INR Zero Only
1.4	Provision for flush pointing on R.R. Stone masonry wall with cement mortar 1:3 (1 Cement: 3 fine sand) including racking, cleaning and washing out the Joints etc complete .	480	sqm		0.00	INR Zero Only
1.5	Fixing the available MS grill of size 1.50 X 1.10 mtr. including minor repairing etc. complete	84	sqm		0.00	INR Zero Only
1.6	Provision for erection and dismantling scaffolding with wooden ballies and bamboo challies for execution of work including carrying the scaffolding material from source to working site within the lead upto 500 mtrs. & lift upto the height of 6-7 mtrs.	385	sqm		0.00	INR Zero Only
1.7	Provision for supply of water by water tanker from water source to site (4500 liter capacity)	30	Nos		0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words				INR Zero Only		

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